



Lost & Found Return Policy

At the Old Orchard Inn we endeavour to return any and all items left in our guest rooms. We understand these items may represent significant sentimental and/or financial value. In order to return these items, we need your assistance. Please complete the form and return to: admin@oldorchardinn.ns.ca. For return of items to you (the 'undersigned') we require this form as a request to initiate this process.

Please note that the Old Orchard Inn assumes no responsibility for items left. The expense to ship or return item(s) is dependent on the mode of transportation requested by the undersigned plus an additional handling fee of \$9.95 + HST to the Old Orchard Inn. The undersigned hereby waives all liability for the Old Orchard Inn to return any and all items (as there will be no original packaging or crating for these items to be returned) and assumes sole responsibility for all costs incurred for the shipping and handling of the returned item(s).

The undersigned further acknowledges and understands that the Old Orchard Inn Lost & Found policy is: after 3 months of storage without claim, these items will be disposed of, destroyed, or donated.

PLEASE FULLY COMPLETE THIS FORM:

Description of your item(s)

Identify your item:

Declared value:

Insurance Required: YES NO Amount of insurance requested:

How to be Returned (i.e. Canada Post, courier, etc.):

Shipping address for returned item(s):

Acknowledgement & Signature

The undersigned takes full responsibility for the shipment costs plus the Old Orchard Inn handling fee of \$9.95 + HST and the condition upon receipt of the returned item.

I, _____ (the undersigned) authorize Old Orchard Inn to charge my credit card for the total cost of returning this item as described above.

Credit card number:

Expiry: _____ CVV: _____

Signature:

Please help us return items by ensuring that this form is fully completed so that we may begin the process of returning 'teddy,' your favourite golf shoes, etc., back to you and yours.